WAKE COUNTY
NORTH CAROLINA

Facilities Design and Construction

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**ADDENDUM NO. 1**

Supplement to RFQ#26-093 issued for Hazardous Materials and Testing Consulting Services for Wake County Projects

Notice to: Prospective Respondents

This addendum contains the following clarifications and question responses and is issued prior to the RFQ submission due date.

**Question #1** *(question submitted via email)* Does Wake County require the proposing firm to have an NC Certified Industrial Hygienist as a partner/principal of the firm, or is it sufficient for the proposed project team to include a NC Certified Industrial Hygienist serving as Project Manager and technical lead?

Response: It is sufficient for the project manager to be a NC Certified Industrial Hygienist, the firm's partner or principal is not required to have their Industrial Hygienist license.

**Question #2** *(question submitted via email)* How will individual task orders be assigned among the selected firms (rotation, qualifications-based selection, mini-RFP, workload balancing, etc.)?

Response: Assignments for each project are made at the County's discretion, accounting for factors including but not limited to project scope, specific experience and qualifications of the firms, availability of the selected firms, etc. A combination of qualifications-based selection as well as workload balancing is considered when selecting firms from the Master Agreement.

**Question #3** *(question submitted via email)* Who are the current contract holders providing these services to Wake County, and when were those contracts originally awarded?

Response: A competitive Request for Qualifications was held in October 2018, where two firms were selected for Master Agreements with the County including EEC (now Grace Environmental Inc.) and Froehling & Robertson. These contracts were originally awarded in 2019.

**Question #4** *(question submitted via email)* What has been the approximate annual spend for hazardous materials consulting services under the current contract(s)?

Response: Projects in any given year vary widely depending on annual Capital Improvement Project plans, Major Improvements, and Minor Improvement budgets and County needs.

**Question #5** *(question submitted via email)* Approximately how many task orders have been issued annually under the current contract(s)?

Response: Projects in any given year vary widely depending on annual Capital Improvement Project plans, Major Improvements, and Minor Improvement budgets and County needs.

**Question #6** *(question submitted via email)* What is the anticipated initial contract term and are renewal options anticipated?

Response: Master agreements with Wake County typically remain active for a five (5) to six (6) year timeframe after which an updated RFQ solicitation for these services is reissued. At the end of this timeframe, the County typically initiates a new competitive RFQ submission for selection of the next cycle.

**Question #7** *(question submitted via email)* Is consultant pricing primarily intended for contract negotiations after selection, or will proposed rates be evaluated as a scored component of consultant ranking?

Response: Proposed unit rates will be evaluated as part of the consultant ranking. After the selection committee has agreed upon a weighted score to assign each evaluation criteria, firms will be assigned a score for their proposed unit rates relative to one another.

**Question #8** *(question submitted via email)* Does Wake County anticipate task orders being awarded primarily on a negotiated lump-sum basis, time-and-materials basis, or a combination of both?

Response: Task orders will be awarded on a negotiated lump sum basis.

**Question #9** *(question submitted via email)* Does Wake County anticipate allowing negotiation of contractual terms and conditions in the Professional Services Agreement after consultant selection, and will formal exceptions to specific provisions be considered as part of the contract execution process? Most particularly, will Wake County consider a change to unlimited liability?

Response: Wake County does not anticipate negotiating the terms and conditions of the Professional Services Agreement following consultant

selection. Respondents should review the agreement carefully and evaluate their ability to comply with its terms, including the applicable liability provisions, as part of their response to the RFQ. Requests for exceptions to specific contractual provisions will not be considered as part of the contract execution process. Any agreement resulting from this solicitation will be subject to the terms and conditions established by Wake County.

****End of Addendum #1****